

Final Estimates - Technical Review Team (FETRT)
Meeting Minutes October 17, 2016
605 Suwannee Street, Tallahassee, Florida
Teleconference: 1 (224) 501-3212 Access Code: 283-009-837

FE TRT Attendees: Kristin Brown, Chairman, Sherry Valdes, Member (CO), via Teleconference - David Bradford (D3), Scott Sikorsky (D1), and Barbara Espino-Perez (D6).

The meeting began at 10:00 a.m. The following agenda items were discussed:

- (1) **Public Comments:** No Comments were made.
- (2) **Proposed Instructors for Final Estimates Level II Training Course**

A. Proposed Instructor from Jacobs Engineering Group, Inc.

Mr. Anthony Caruso

1. Instructor Review/Recommendation

This application was initially reviewed at the July 2016 TRT meeting and tabled for a lack of information. A review of the proposed instructor's application and qualifications listed on his revised resume was discussed. All agreed that he did not have adequate final estimate experience. As a result of discussion, the committee unanimously does not recommend Mr. Anthony Caruso as an instructor of the Final Estimates Level II Training Course.

2. Instructor Contact Information

Mr. Anthony Caruso
201 N. Franklin Street, Suite #1400
Tampa, FL 33602
Phone: (321) 392-7820
Email: Anthony.caruso@jacobs.com

B. Proposed Instructor from Atkins

Mr. Scott Stoutamire

1. Instructor Review/Recommendation

This application was initially reviewed at the July 2016 TRT meeting and tabled for a lack of information. The TRT committee had requested additional information regarding Mr. Stoutamire's Final Estimates experience. The committee has not received this information. The committee unanimously does not recommend Mr. Stoutamire as a Final Estimates Level II Instructor until additional information is received.

2. Instructor's Contact Information:

Mr. O. Scott Stoutamire
2639 N. Monroe Street, Building C
Tallahassee, FL 32303
Phone: (850) 580-7945
Email: scott.stoutamire@atkinsglobal.com

(3) Proposed Providers of the Final Estimates Level II Training Course

A. Proposed Provider Jacobs Engineering Group, Inc.

1. Discussion/Recommendation

As a result of discussion, the committee unanimously does not recommend the provider's request for approval since Mr. Anthony Caruso was not approved to be a Final Estimates Level II Instructor.

2. Provider Contact Information

Jacobs Engineering Group, Inc.
201 N. Franklin Street, Suite 1400
Tampa, FL 33602
Phone: (813) 455-9240
Email: www.jacobs.com

B. Proposed Provider R K & K

1. Discussion/Recommendation

A review of the provider's submitted facility and equipment was discussed. It is recommended that a classroom setting be available for the students instead of a conference table setting. The committee voted unanimously to not approve R K & K's facility as a provider for the Final Estimates Level II Training course. If these concerns can be addressed at this location, the committee will re-evaluate its recommendation at a future meeting.

2. Provider Contact Information

R K & K
3504 Lake Lynda Drive, Suite 165
Orlando, FL 32817
Phone: (321) 397-7820
Email/website: www.rkk.com

(4) Discussion of Instructor Members and Their Roles

The committee held a discussion of allowing two (2) non-voting instructors to participate as members of the Final Estimates Technical Review Team. No firm guidelines have been established for this by the State Construction Training Administrator yet; however each Technical Review Team has the ability to

determine the specific roles and responsibilities of the instructor members. After much discussion, the TRT agreed that these members would be instructors that provide input specifically on the course material updates only and be non-voting members. Their attendance would be solicited only for meetings that pertain to the CTQP course material. All other meetings would be their responsibility to attend as public attendees. One current instructor, Nancy Smith, has been approved the Committee.

1. Discussion of Mr. George Sawaya with AS & W

A request was received by Mr. Sawaya to become an instructor member. Mr. Sawaya was approved as a Final Estimates Instructor in 2015. After discussion of his qualifications and review of his pass/fail rate, the committee would like to see a current and updated resume before making a decision.

2. Contact Information

A & SW Consultants, Inc.
55 Inlet Harbor Road, Suite 121
Ponce Inlet, FL 32127
Phone: (386) 788-9899
Email: www.aswconsultants.com

(5) Other questions:

David Bradford requested the status of the Final Estimates Level II Training Course update.

Kristin Brown informed that the Level 2 material will be delivered to Susan Robeson this week for final review and submittal to RedVector for publication. She will send the updated chapters to the TRT members via the FTA site.

No other questions/comments.

Meeting adjourned at 10:40 a.m.